

## TAX INFORMATION

Contact Information:	Green County Treasurer 1016 16 <sup>th</sup> Ave Monroe WI 53566
Main Contact:	Sherri Hawkins, Treasurer Phone: 608-328-9435 Fax: 608-328-2835 Email: <a href="mailto:shawkins@greencountywi.org">shawkins@greencountywi.org</a> Website: <a href="http://www.co.green.wi.gov">www.co.green.wi.gov</a>
Hours of operation:	8:00 a.m. – 4:30 p.m. Monday – Friday Closed December 23rd and 24 <sup>th</sup> , 2010 December 31, 2010 and July 4 <sup>th</sup> , 2011
Tax Collection:	Green County currently contracts to collect Property Tax Payments for the Towns of Exeter, Monroe, New Glarus and Spring Grove and the Village of New Glarus. <b><u>The County collects second installments and delinquent taxes for all Municipalities.</u></b>
Tax Bills:	Tax bills will be available as soon they have been printed and once <b><u>all</u></b> tax bills are printed for Green County the county website ( <a href="http://www.co.green.wi.gov">www.co.green.wi.gov</a> under quick links click on Tax roll information and Map viewer) will show the total net taxes (not installment information) due. We anticipate that <b><u>all</u></b> tax bills will be printed by December 18. If you wish a copy of a tax bill we charge \$1.00 per parcel. We can not mail the original tax bill to anyone other than owner of record unless the owner writes a letter to the Treasurer's office requesting that the tax bill be sent to someone else. There is a \$1.00 per parcel charge if you request tax amounts. The request will not be released prior to receiving payment.
Second Installment:	Second installment notices are sent out mid June. The second installment of taxes is due by July 31, 2010.
Tax Payments:	We will except memo bills and do not charge for payments submitted this way. Checks will be accepted for multiple parcels as long as documentation is provided indicating the parcel number, owners name and amount to be applied for each parcel. If we receive duplicate payments we generally refund the property owner. We <b><u>accept the postmark</u></b> for processing tax payments.
Electronic Data:	We can provide 2009 posted tax roll and the 2010 tax roll (when available) (which includes, parcel number, owner name, mailing address, special charges, net taxes due, installment information, partial legal description, lottery credit, etc...) in an excel file format along with the file format information for the cost of \$90.00. Once we receive a written request along with payment we will mail a cd or email if possible as soon as <b><u>all</u></b> taxes bills are printed.

**Please contact the Treasurer's office if you have any further questions.**